

**GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

**REGULAR MEETING**  
**Monday, February 11, 2019 5:30 p.m.**  
Brownville Glen Park Elementary School - Cafeteria

**MINUTES**

**REGULAR MEETING**

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance

**MEMBERS PRESENT:** Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

**OTHERS PRESENT:** Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Transportation Supervisor/Operations Manager; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Nicole Donaldson, Principal Jr.-Sr. High School; Jennifer Stanton, Assistant Principal Jr.-Sr. High School; Melissa Nabinger, Director of Student Services; Michael Parobeck, Network Administrator; Debra Bennett, District Clerk; Staff members; approximately 15 students from Government class; Community members

**APPROVAL OF AGENDA**

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0.

**PRESENTATIONS / GUESTS**

— Mrs. Susan Hoenninger, Child and Youth Behavioral Military and Family Counselor provided an overview of the services her program provides to active military families and students at the Brownville Glen Park and Dexter Elementary buildings.

**PUBLIC COMMENTS REQUESTS**

— No requests at this time.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kelly Milkowich, and seconded by Brien Spooner - Motion approved 6-0, with Mr. Dupee abstaining.

1. Approval of Minutes as listed:
  - January 7, 2019 - Regular Meeting
  
2. Approval of Building and Grounds Requests as listed:
  - DEX gymnasium - Tuesdays & Thursdays for February, 2019 from 6:30 p.m. to 8:00 p.m. - Youth Basketball - Shaun McManamon
  - JSBS old gymnasium - February 5,7,12,14,26 & 28, 2019 at times specified - NNY Huskies Girls' Youth Basketball - Jeff Wiley, Director - games
  - JSBS new gymnasium - March 1, 2019 from 4:30 p.m. to 10:30 p.m. - Performing Arts Booster Club Annual Volleyball Tournament
  - JSBS turf field - March 30, 2019 from 11:00 a.m. to 12:30 p.m. - Varsity Boys' Lacrosse - Mike Delaney, IHC Athletic Director - IHC vs. Potsdam game
  - JSBS turf field - April 2, 2019 from 7:00 p.m. to 9:00 p.m. - Varsity Boys' Lacrosse - Mike Delaney, IHC Athletic Director - IHC vs. Holland Patent
  - JSBS turf field - April 6, 2019 from 6:00 p.m. to 7:30 p.m. - Varsity Boys' Lacrosse - Mike Delaney, IHC Athletic Director - IHC vs. Manlius Pebble Hill game
  
3. Approval of Conferences and Workshops as listed:
  - Natalie Hurley - JLSBA Mid-Winter Dinner Meeting-Taylor & Janus Law Updates - Ramada Inn, Watertown - February 5, 2019 with expenses
  - Barbara J. Case - Legislative Advocacy-Preparing for Legislative Breakfast - JLBOCES - February 27, 2019
  - Tricia Nortz - Dyslexia: Help Children Who Struggle to Successfully Read, Write & Spell K-6 - Hilton Garden Inn, Syracuse, NY - March 6, 2019
  - Stephanie Parker - Dyslexia: Help Children Who Struggle to Successfully Read, Write & Spell K-6 - Hilton Garden Inn, Syracuse, NY - March 6, 2019
  - Alicia Kiechle - Dyslexia: Help Children Who Struggle to Successfully Read, Write & Spell K-6 - Hilton Garden Inn, Syracuse, NY - March 6, 2019

- Erin Heller - Dyslexia: Help Children Who Struggle to Successfully Read, Write & Spell K-6 - Hilton Garden Inn, Syracuse, NY - March 6, 2019
  - Barbara J. Case - Jefferson Lewis School Boards Legislative Breakfast - JLBOCES - March 8, 2019
  - Lisa K. Smith - Jefferson Lewis School Boards Legislative Breakfast - JLBOCES - March 8, 2019
  - Kelly Cantwell - Co-Teaching Conference - Albany, NY - March 20-21, 2019
  - Lorraine Comins - Co-Teaching Conference - Albany, NY - March 20-21, 2019
  - Julia LaVere - Techniques for Children with Emotional and Behavioral Problems - Crowne Plaza, Syracuse, NY - March 27, 2019
  - Barbara J. Case - Mental Health Issues in Schools-Ferrara Law Updates - The Harbor Hotel, Clayton, NY - April 10, 2019
  - Joseph R. O'Donnell - This is a Soldier 101 - Italian-American Club, Watertown - April 11, 2019
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 2/7/2019
  5. Approval of Financial Reports / Warrants

## **REGULAR AGENDA**

### **Other Discussion and Action Items**

#### **Board Member Reports / Staff Member Reports and Presentations**

1. Comments / Information from Board Members:
  - Ms. Hurley and President Klindt shared information from the JLSBA workshop outlining a review of the Janus decision and its' future impacts.
  - President Klindt also commented that the musical production, *Mamma Mia!*, was very enjoyable.
2. Staff Member Reports as provided
3. Staff Member Presentations: none

#### **Items for Board Information / Discussion**

4. Board Information - Invitation from Jefferson-Lewis School Boards Association - Legislative Breakfast - JLBOCES - March 8, 2019
5. Board Information - There are **Budget Advisory Workshop** meetings scheduled for Wednesdays, March 13<sup>th</sup> and April 3<sup>rd</sup> (tentatively), beginning at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School.
6. Board Information - Members of the Jefferson-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) whose terms will expire on June 30, 2019 are as follows:
  - Peter E. Monaco - Watertown City School District
  - Michael J. Cramer - Adirondack Central School District
  - James L. Lawrence, Jr. - Sackets Harbor Central School District
7. Board Information - Jefferson-Lewis BOCES Component School District Boards of Education and Trustees will vote on the Election and Proposed 2019-2020 BOCES Administrative Budget on April 25, 2019. A special Board of Education meeting for the purpose of the vote/election will be required on that date. ***Following discussion, the April 25<sup>th</sup> Special Meeting will be held in the District Conference Room, and will begin at 7:00 a.m.***
8. Board Information / Discussion - District Reconfiguration: Board members expressed their support, and agreed that the benefits of this initiative are substantial; however they also acknowledge that the District needs to focus on transportation details, while communicating effectively with families and community members as the process continues.
9. Board Information / Discussion - Budget: Mrs. Smith shared that our tax cap will be at .55%. She also shared that the District would like to hire two science teachers, a reading/AIS teacher, a social studies teacher, three special education teachers, and increase a part-time physical education position to full-time.

#### **Items for Board Discussion / Action**

10. Board Action - Policy Review
  - ❖ 2<sup>nd</sup> Reading / Adoption - *draft Policy # 5686 (revised) - Animals on School Property*
  - ❖ 2<sup>nd</sup> Reading / Adoption - *draft Policy # 3220 (revised) - Public Comments at Board Meetings*

❖ 2<sup>nd</sup> Reading / Adoption - *draft Policy # 7132 (revised) - Non-Resident Students*

Motion for adoption by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.

11. Board Action - Approval of a donation from Matthew Milkowich, of his winter 2018-19 Jr. Varsity Girls' Basketball stipend in the amount of \$1750

Motion for approval by Natalie Hurley seconded by Jamie Lee, with motion approved 6-0, with Mrs. Milkowich abstaining.

12. Board Action - Approval of a donation from Stacy Bauter, of his winter 2018-19 Varsity Girls' Basketball stipend in the amount of \$1750

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

— President Klindt thanked both coaches for volunteering their time.

13. Board Action - Approval for **Family and Consumer Sciences / FCCLA students to attend overnight competition** from March 27-29, 2019 at the Villa Roma Resort and Conference Center, Calicoun, NY. Mrs. Case shared that while details for the location of this event were not available until recently, she recommends approval.

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

14. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0.

**ITEMS FOR BOARD ACTION - PERSONNEL**

15. Board Action Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Kelly Milkowich, with motion approved 7-0.

(A) Retirements:

Name	Position	Effective Date
^Christine A. Campany (Amended retirement date)	Elementary Teacher	^ Amended to 07/01/2019 (from 07/19/19)

(B) Resignations: none

(C) Appointments:

Name	Position	Annual Salary Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Joseph M. Machia	Cleaner	\$23,945 annually-Step 3	n/a	02/12/2019

(D) PAID Coaching Appointments:

Name	Winter 2018 / Spring 2019 Sports	Coaching Certification	Effective Date
Lauren L. Labiendo	Girls' Modified Basketball Assistant	Teacher-Coach*	01/23/2019
Richard J. Purvis	Boys' Varsity Lacrosse	Professional License****	02/12/2019
Chad W. Parker	Boys' Varsity Lacrosse Assistant	Professional License****	02/12/2019
James Blunden	Boys' Junior-Varsity Lacrosse	Teacher-Coach*	02/12/2019
Jared R. Knowlton	Varsity Baseball	Teacher-Coach*	02/12/2019
Eric D. Phillips	Modified Baseball	Teacher-Coach*	02/12/2019
James W. Covey	Golf	Teacher-Coach*	02/12/2019
Katie L. St. Pierre	Girls' Varsity Lacrosse	Teacher-Coach*	02/12/2019
Lindsay F. Hanson	Varsity Softball	Teacher-Coach*	02/12/2019
Andrew R. Derouin	Boys' Junior-Varsity Lacrosse Assistant	Temporary Coaching License 1 <sup>st</sup> Renewal****	02/12/2019
Lauren L. Labiendo	Junior-Varsity Softball	Teacher-Coach*	02/12/2019
Lindsay Labiendo	Varsity Softball Assistant	Teacher-Coach*	02/12/2019

(E) UNPAID Coaching Appointments:

Name	Spring 2019 Sports	Coaching Certification	Effective Date
Stacy Bauter	Girls' Varsity Lacrosse Assistant	Professional License****	02/12/2019

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

16. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Brien Spooner, seconded by Natalie Hurley, with motion approved 7-0.

- **Joseph M. Machia** - Cleaner

**SUPERINTENDENTS’ REPORTS**

17. Assistant Superintendent - Mrs. Smith shared that the NYS Comptroller has released his school district fiscal stress scores. General Brown has no score. In contrast, General Brown was in significant fiscal stress only 5 years ago, and today we are at the zero stress level.

18. Superintendent - Mrs. Case

**CORRESPONDENCE & UPCOMING EVENTS**

19. Correspondence Log

**ITEMS FOR NEXT MEETING**

20. **February 25, 2019** - Special Meeting will begin at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School.

— Strategic Plan Presentation

— Decision regarding elementary reconfiguration

21. **March 11, 2019** - Regular Meeting will begin at 5:30 p.m. in the General Brown Room of the Jr.-Sr. High School

**MOTION FOR ADJOURNMENT**

22. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Albert Romano, seconded by Brien Spooner, with motion approved 7-0. Time adjourned: 6:26 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated February 11, 2019